



# Richmond Parish

## 2017 Annual General Meeting

### 12.00pm Sunday 15 April 2018

Your name must be on the Parish Roll in order to speak and vote at the Annual General Meeting, stand for office, or be appointed as the Vicar's or elected to People's Churchwarden. (Note the Parish Directory-Phone List is *not* the Parish Roll)

1. Check your details in the *2018 Parish Roll* in the church. Make any changes to the Roll details in the line below your name.
2. If you **are** listed on the roll you **do not** need to re-enrol.
3. If you are **not** on the roll and wish to enrol, complete a blue Declaration form. The declaration must be on file *no later than 12.00pm Wednesday 28 March 2018* Return forms to the *Completed Forms* container at the back of the Church or to the parish office.

**The following AGM forms are available from the back of the Church:**

- . **Nomination Form for Vestry**  
*Nominations close 12.00pm Friday 23 March 2018*
- . **Nomination Form for People's Warden**  
*Nominations close 12.00pm Friday 23 March 2018*
- . **Declaration form**  
*on file no later than 12.00pm Friday 23 March 2018*
- . **AGM Question form**  
*Questions close 12.00pm Thursday 12 April 2018*

**AGM Reports** - Reports to be submitted to parish office by 5.00pm Wednesday 14 March 2018. Please supply a word file via email to: [church.onhill@xtra.co.nz](mailto:church.onhill@xtra.co.nz)